

Bramber Parish Council
EXTRAORDINARY MEETING OF THE FULL PARISH COUNCIL
AT – THE STEYNING CENTRE, FLETCHER’S CROFT, CHURCH STREET, STEYNING
7.00PM Thursday 12th December 2019

Present: Cllrs Roger Potter (Chair), Ann Blakelock, Steve Blakelock, Mike Croker (HDC), Dave Kitston, Trevor Bignell and Mick Tilley.

In attendance: Cllr Roger Noel (HDC).

Members of the public: 3

Minutes: Rebecca Luckin (Parish Clerk)

MINUTES

1. Apologies for absence

a) Apologies were received and accepted from Cllr Sarah Green and Cllr Diana Goodall.

2. Declarations of interest

None for this meeting.

3. Minutes of the previous meeting – 27th November 2019

a) Cllr Croker **proposed** that the minutes of the previous meeting be approved.

Seconded by Cllr Bignell. **Agreed.** The minutes were duly signed by the Chairman.

4. Matters arising

a) Walks for all benches – to be actioned. Cllr Goodall to provide map of locations.

b) PDF and circulate Risk Assessment and F&GP TOR – to be actioned.

c) DC/19/2360 – Respond to HDC Planning – actioned.

d) Upload PROW Charter and Planning minutes to website – actioned. Add as appendix to plan.

e) Chair and Clerk to recruit new Clerk – ongoing (two local Clerk’s contacted and job advertisement placed on Indeed website and noticeboards).

5. Chairman’s Announcements

The Chairman adjourned the meeting

6. Open Forum

a) Mr Michael Bissett-Powell circulated information regarding ‘Happy to Chat Benches’, a social media-based initiative which has been introduced in Steyning and is proving popular, with a view to addressing isolation and loneliness in the community. A launch is due to take place shortly. Councillors agreed that they would like to participate in the initiative.

b) Cllr Noel (HDC) advised that HDC was considering eight strategic development sites and is under huge pressure from central government to allow development. Members of the public and Parish Councils had expressed concern. HDC CEO, Mr Glenn Chipp, had agreed that planning proposal regarding all strategic sites should go out to public consultation. Subject to the outcome of the election, the Leader of HDC will be lobbying local MP’s to ask for the district

housing number to be reduced, since the demand has not necessarily been demonstrated.

- c) Cllr Croker (HDC) reported that HDC Cabinet had approved the Carbon Trust Footprint Report (progress to be reviewed annually). £40,000 per annum had been allocated to support community action groups. The Wilder Horsham Project had been agreed, to preserve and create green corridors. The medium-term financial strategy had been agreed, a small increase in rural car park charges will be implemented. It is likely that there will be a 2% increase on council tax due to the withdrawal of central government funding. Business rates and the Fair Funding Review are being considered.

The Chairman reconvened the meeting

Members of the public left the meeting at 7.20pm

7. Finance and General Purposes items:

- a) Following recommendations by F&GP Committee, Councillors approved payments since the previous meeting (cheque list for 12th December 2019 for the value of £692.15 to be attached as an appendix to these minutes).

8. Planning

- a) **Applications - SDNP/19/05770/CND** - The Barton, Maudlin Lane, Bramber - Removal of condition 7 to previously approved application BM/25/68 (Farmhouse. maudlin lane. (outline) Comment: Agricultural occupancy condition 7) Relating to dwelling no longer being occupied in accordance with condition requiring agricultural occupancy. Cllr Croker expressed concern regarding the loss of an agricultural occupancy dwelling. Councillors **Agreed no objection**.

- b) **Decisions - DC/19/2047** - 33 Coombe Drove Bramber - Fell 2 x Beech, 1 x Ash and Surgery to 3 x Beech - **PERMITTED**

9. Neighbourhood Plan – Following Regulation 14 public consultation period, and recommendation by Bramber NDP Steering Group, Councillors to consider and agree draft Neighbourhood Plan, prior to submission to Horsham District Council. (Circulated to Councillors prior to the meeting)

Following recommendation by Steering Group, and further discussion, Cllr Potter **proposed** that the draft Neighbourhood Plan be approved and sent to HDC. **Seconded** by Cllr A Blakelock. **Agreed in principle, with one objection (Cllr Bignell)**. Cllr Potter will continue to liaise with landowners regarding designation of Local Green Space and remind them that they have further opportunity to provide comments at Regulation 16.

ACTION	Send draft plan to HDC
ACTION	Liaise with landowners

Clerk
Cllr Potter

10. Correspondence

- a) 03.12.19 – JPCC Agenda for 9th December. Cllr Bignell reported that plans to extend the churchyard were not progressing well, due to lack of available land.
- b) 03.12.19 – SALC e-bulletin
- c) 03.12.19 – WSCC Town and Parish e-bulletin
- d) 10.12.19 – HDC re appointment of replacement Wardens' Supervisor. Date of next Steering Group meeting 29th January 2020.
- e) 10.12.19 – WSCC confirmed that they will revert to the previous road gritting programme.
- f) 10.12.19 – SDNPA E-newsletter
- g) 11.12.19 – WSCC PROW routine maintenance, report issues – provide to Clerk by 27th Dec.

11. Items for inclusion on the next Agenda

- a) Heritage Walk Week 2020 (Cllr A Blakelock and Cllr Green to present)
- b) Mayfield Market Town - Cllr Eastwood (Chairman Henfield PC) has asked Bramber PC to consider joining a group of parishes working on highlighting concerns to HDC regarding development.

12. Date of the next meeting – 7.00pm Wednesday 8th January 2020

The Chairman closed the meeting at 8.00pm

Signed:
Chairman

Date: 8th January 2020

Appendix One**Payments for approval** (circulated to Councillors)

Chq no	Supplier	Value	Notes
2307	Cllr Potter	£447.33	Christmas lights - £265.33 New hard drive for computer – £170 Travel to HDC meetings - £12
2308	Steyning Parish Council	24.70	Room hire for meetings 12.12.19
	Steyning Parish Council	24.12	Photocopying
SO	P Kerchel	185.00	Cleaning of public toilets
DD	EDF	11.00	Electricity supply to toilets
	Total	£692.15	