

**Bramber Parish Council**  
**EXTRAORDINARY MEETING OF THE FULL PARISH COUNCIL**  
**Steining Centre, Fletcher's Croft, Steining**  
**6.30pm Wednesday 7<sup>th</sup> August 2019**

**Present:** Cllrs Roger Potter (Chair), Mike Croker (HDC), Diana Goodall, Dave Kitson, Trevor Bignell and Mick Tilley.

**Members of the public:** 0

**Minutes:** Rebecca Luckin (Clerk)

**MINUTES**

**1. Apologies for absence**

a) Apologies were received and accepted from Cllrs A Blakelock, S Blakelock and Green.

**2. Declarations of interest**

None for this meeting

**3. Minutes of the previous meeting – deferred until meeting of 4<sup>th</sup> September 2019**

**4. Matters arising – deferred until meeting of 4<sup>th</sup> September 2019**

**5. Chairman's announcements**

None for this meeting.

**Cllrs Kitson and Goodall joined the meeting at 7.34pm**

The Chairman adjourned the meeting

**6. Open forum**

The Chairman reconvened the meeting

**7. Planning**

**a) Applications:**

**DC/19/1486** - Change of use of restaurant to dual use to allow wedding ceremonies - Castle Inn Hotel, The Street, Bramber - Councillors expressed concern regarding lack of parking at the property and a potential increase in the number of parked cars and general traffic in The Street, Bramber. They also noted an objection from a member of the public. Cllr Goodall **proposed** no objection. **Seconded** by Cllr Kitson. **Agreed**

**b) Decisions:**

**DC/19/1110** - The Old Priory, The Street, Bramber - Erection of a single storey rear extension, removal of and part rebuild of lean-to structure, alterations and conversion of office building and hard landscaping works – **PERMITTED**.

## 8. Finance

a) Councillors to consider and agree contribution toward production of a report on the River Adur in particular with regard to flood risk (other neighbouring Parish Councils to consider also). Cllr Potter outlined the scope of the report which would assess the potential impact of proposed Mayfield development. Cllr Croker **proposed** that Councillors agree to a maximum expense of £325 to be paid from the NDP grant funds. **Seconded** by Cllr Tilley. **Agreed.**

<b>ACTION</b>	<b>Inform Trevor Brown, Shermanbury</b>	<b>Clerk</b>
<b>ACTION</b>	<b>Query with TB whether Upper Beeding should be included</b>	<b>Clerk</b>

## 9. Neighbourhood Plan update

a) Councillors to note the recommendation of the Bramber Neighbourhood Plan Steering Group and to consider and agree regarding the draft Bramber Parish Council Neighbourhood Plan in preparation for the Regulation 14 public consultation period. Subject to amendments, Cllr Croker **proposed** that the draft plan be approved and provided to HDC. **Seconded** by Cllr Kitson. **Agreed.**

<b>ACTION</b>	<b>Amend master copy ((see Cllr Croker email)</b>	<b>Clerk</b>
<b>ACTION</b>	<b>Include maps</b>	<b>J / Clerk</b>
<b>ACTION</b>	<b>Provide plan and Reg 14 docs to Norman Kwan (cc Gavin Curwen) (as per AE email)</b>	<b>Clerk</b>

## 10. Correspondence

- a) 29.07.19 – Shermanbury Parish Clerk re attendance at meeting (5.30pm, 1<sup>st</sup> August, Henfield Hall) to discuss potential impact flooding in the Adur River area regarding proposed Mayfield development. Cllr to attend.
- b) 29.07.19 – SALC e-bulletin
- c) 30.07.19 – Update from Nick Herbert MP
- d) 30.07.19 – HDC Statement of Community Involvement consultation – response date 6<sup>th</sup> September 2019
- e) 30.07.19 – SALC survey re the recent election process.

## 11. Items for inclusion on the next Agenda

- a) HDC Statement of Community Involvement consultation – response date 6<sup>th</sup> September 2019

## 12. Date of the next meeting – 7.00pm Wednesday 4<sup>th</sup> September 2019

The Chairman closed the meeting at 7.20pm

Signed:  
Chairman

Date: 4<sup>th</sup> September 2019